

# Mapper Quick Reference Card: Mapper and the Global Library



## Global Library

The Global Library is a centralized storage for storing illuminate objects, such as mapped domains, across studies. This allows you to promote a mapped domain to a global library and then import from the global library into another study in the same environment / URL.

This eliminates the need to store domains externally to illuminate for import and export of mapped domains, simplifying re-use.

## Promote Multiple Domains to the Global Library

1. From the list of mapped Domains in a mapping, select one the domains to be promoted.
2. Click the drop-down arrow next to the Export button in the Domains section.
3. Select **Promote to Global Library**. The Promote Mapping to Global Library window opens.
4. Select the domains by placing a check in the box at the left of the domain.
5. By default, the Domain Name, Library Title, and Description are populated based on the details of the selected domain. Edit these fields as needed.
6. **Tags:** Optionally, enter a comma separated list of tags that can be used to find domains when importing from the Global Library.
7. Click **Next**.
8. **Folder:** Select the folder where the mapped domain(s) will be located. The Home folder is selected by default. Users with the Global Library Configure privilege can also create, modify, or delete folders.
9. **Scope:** Select the Scope by clicking the down arrows to expand the Therapeutic Areas, Compounds, and Programs sections and checking the box(es) to make your selections. Use the scrollbar at the right of each category to see all items listed. The selected Scope defines which studies will have the mapped domain available.
10. Click **Next** to navigate to Manage Dependencies. The system checks if the target Mapping contains dependencies which will also be saved to the Library. If a mapping domain already exists, a pop-up window asks, Overwrite Mapping Domain? Click Overwrite to overwrite, or Cancel to cancel your action.
11. The list of source domains, associated to the Domain(s) being promoted is dependent on, displays. If no dependencies are found, the message 'No dependencies for this domain.' displays in the window.
12. Click **Save** (You will see a notification 'mapping domains promoted successfully').

## Import a Domain from the Global Library

1. From the list of Mappings at the top half of the window, click a row to select the Mapping where you want to import a mapped domain.
2. Click the drop-down arrow next to the Import button in the Domains section.
3. Select **Import from Global Library**. The Import Mapping from Global Library window opens.
4. Find the Domain you want to import within the folder structure. By default, filters automatically apply attributes of the current study so you can see the most applicable available Mapping Domains. You may also use the Search field to filter the list from the Library Mapping Objects.
  - a. Within **Filter Library Objects**, the number in the blue badges indicates the number of filtered items in each area (TA, Compounds, Programs). Additional filters can be applied, or filters can be removed. Click the down arrows to expand the areas and check the items you wish to filter, or click **Reset** to remove filters. The window updates based on your selections.
5. Click on the Domain object to be imported. Rename if required under Select objects > New Name.
6. Click **Next** to navigate to Mapping Dependencies. If a mapping domain already exists, a pop-up window asks, Overwrite Mapping Domain?
7. Click Overwrite to overwrite, or Cancel to cancel your action.
8. The system will list any dependent domains related to the Domain being imported. By default, any dependent domains that do not exist in the study will be imported automatically.
9. If Overwrite was selected, click **Save** to import the Domain to the Mapping for your study. Or click Back to go back and make changes, or Cancel to cancel your actions.