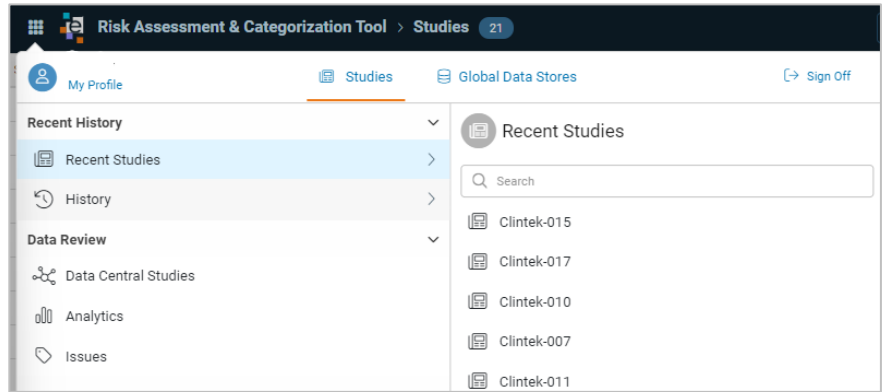




## Accessing Data Central

Data Central can be accessed clicking the 9-dot icon at the top left of the Master Header, which opens the Platform Menu. Expand **Data Review** then select **Data Central Studies**. This will display the studies you have access to within Data Central. Click on the study name you want to open.



## Left Navigation

Subjects, Queries, Issues, RBQM (if applicable), eIQ (if applicable), Visualizations, and Data listings are opened from the left navigation.

- Click the Subjects, Queries, or Issues panel from the left navigation to open it.
- Click on the down arrows to expand RBQM, eIQ, Visualizations, or Data.
- Hover over a badge for metric details (Data listings).
- Click on a dashboard name under RBQM, a chart, custom listing, or pivot table name under Visualizations, or listing name under Data to open it.
- Click on Visualizations or Data, then click the Search icon and enter text into the Search field to find items that include the entered text.
- Use the panel scrollbars to see all names listed.

**Panel Toolbars / Icons** All panels have toolbar icons available, but the icons may vary depending on the panel, dashboard, listing, or visualization.

- Hover over an icon and the action / label displays.
- Select a record and then click on an icon to perform the action.
- Right-click on a record to access a drop-down with icon actions.

## Top Blue Bar

From left to right in the above image:

- **Left facing arrow:** Collapse / expand the left navigation.
- **Select Study:** Current study displays; click the drop-down to select a different study.
- **Select Filter Set:** Click to select a saved filter set.
- **Select Dashboard:** Current dashboard displays; click the drop-down to select a different dashboard.
- **+ sign:** Click to create a new dashboard.
- **Notifications:** Displays a red circle with a number when a Patient Profile Workbook is ready to be downloaded.
- **Manage:** Click the to access the folder structure for filter sets, dashboards, and visualizations where you can manage and delete items. Requires the Data Central Designer privilege if not your own item.
- **Data Central Settings:** Click to change the Rows per page or to Remember Dashboard Layout.
- Click to access elluminate Help Center / Community / Learning Portal / Support / Privacy Policy / Legal Notices / elluminate version.

## Common Icons

		Prev / Next Page		Maximize panel
		Details		Restore panel
		Export		Filters
		Dock panel		Filter subject in other panels
		Close panel		Configure
		Workbook		Create Issue
		Graphical Patient Profile		Comments
		Create or New		



See the elluminate Help Center for more information.