

## Data Central Visualizations

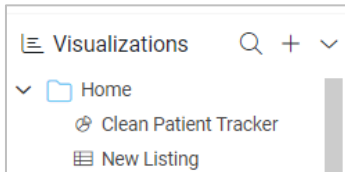
Data Central Visualizations provide the ability to create and use ad hoc charts, custom listings, and pivot tables and then add them to your workspace, as appropriate.

Visualizations are accessed from the left navigation. Expand the panel by clicking the arrow at the right of Visualizations and the list of visualizations that have been created display. All Data Central users can create and save private visualizations; users with the Data Central Designer privilege can also save visualizations as public.

## Left Navigation

Use the Visualizations section to:

- Create a visualization by clicking the '+' sign.
- Click the side arrow to open the list of visualizations.
- Click the search icon to open the search field and enter text in the search field to search through the available visualizations; names with that text display as you type.
- Collapse / expand the list of folders and visualizations below the Search field by clicking the arrow at the left.



## Open a Visualization

All public and your private visualizations are listed.

To open a visualization:

1. Click on the name. The visualization opens in a panel on the workspace.
2. Dock the panel if you wish to use the visualization along with other panels on the sheet within the workspace.

## Functionality

Visualizations can interact with other listings on your sheet.

- Open and dock a visualization, along with other panels on the sheet, to assist with your data review.
- Use the different filtering options to review data on the sheet.
  - Toggle Subject Filter (under Subjects in left navigation)
  - Filter Subjects in Other Panels (eye icon)
  - Filter Subjects within a Column Filter
- Use visualizations to apply a Temporary Filter:
  - Click on an item within a chart to filter results in any other open panels; works similar to a Subject Filter.
  - A Filter Panel icon displays in the master header; click the icon to open the Filter Panel and view applied filters.
  - To remove the temporary filter, select the Clear All Filters or Clear Panel Filters icon in the Filter Panel.
  - Only one temporary filter can be applied at a time.
- Use the Drag to Zoom icon and highlight an area of the chart to zoom in; click the Zoom Out icon to reset.

## Toolbar Actions

Toolbar icons vary based on the type of visualization. Highlighted icons are activated, click to deactivate / activate it, or perform the icon action.

	Edit: opens Designer		Tooltips: Hover over
	Rotate Chart		Legend
	Crosshairs: mouse over chart		Series Label
	Zoom Out: if you zoom in, click to reset		Drag to Zoom
	Exporting options		Dock panel
	Maximize/Restore panel		Close panel
	Chart Notes		Range Selector
	Show / Hide Labels		Expand all rows and columns
	Population Total Options		Create Chart (pivot table only)
	Truncate / Wrap row and column text		Add Filter

## Edit Visualizations

Visualizations you created and saved as private can be edited by you. Users with the Data Central Designer privilege can also edit visualizations saved as public.

1. Hover over the name of the visualization to display the edit and configure icons (privilege dependent).
  2. Click the **Edit** icon, .
- OR**
3. If a visualization is already open, click on the **Edit** icon in the panel toolbar.  
The **Chart / Custom Listing / Pivot Table Designer** window opens.
  4. Make the updates (same options available as when creating a visualization).
  5. Click **Save**.