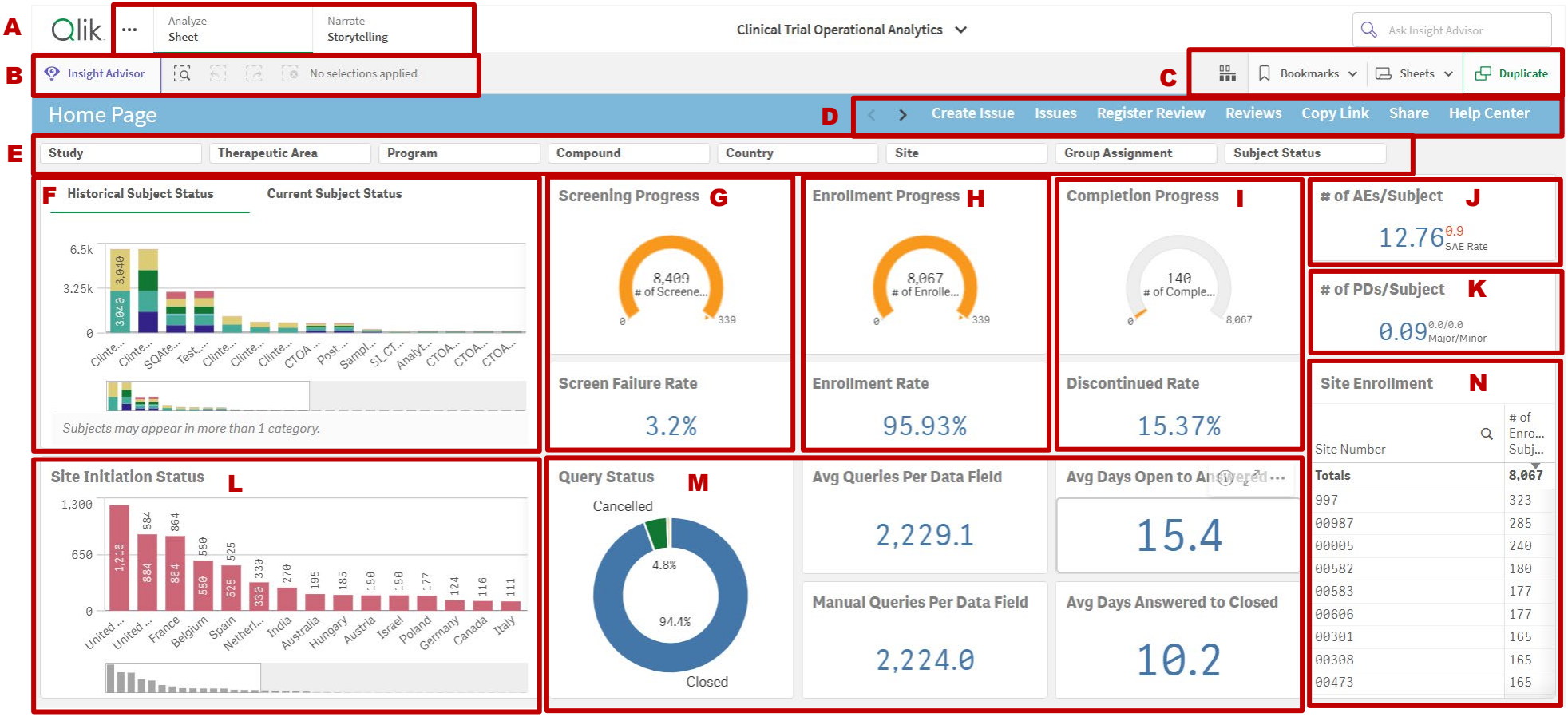
Clinical Trial Operational Analytics (CTOA) 24.2
Home Page Description Table



Note: Hover over any section of the Home Page to display three action icons: View Details, Full Screen, and More. Clicking 'More' expands the menu to include Full Screen, Show Details, View Data, Share, Storytelling Snapshots, and Download as.

	Items on Page	Description
A	Navigation Menu / Analyze Sheet / Narrate Storytelling	• **Navigation Menu:** Click the 3-dot ellipsis to open the Navigation menu. • **Analyze Sheet:** Selected as the default, indicated by the green underline. This view allows you to explore and interact with the sheets in the app. • **Narrate Storytelling:** Click on Narrate Storytelling to create a story, or to access any published stories.
B	Insight Advisor / Selections Bar / Smart Search	• **Insight Advisor:** Click to open / close the Insight Advisor window. • **Selections Bar:** Smart Search, Step back, Step forward, Clear all selections, and any applied selections (filters). • **Smart Search:** A global search tool enabling you to search the entire data set in the app. Click the search icon to open / close smart search.
C	Selections Tool / Bookmarks / Sheets / Duplicate	• **Selections Tool:** Provides an overview of every dimension and field in the app and allows you to make selections from this view as well. It also gives a more detailed view of selected data, so that you can explore associations in dimensions that have not been used. • **Bookmarks:** Allows you to save selections for easy access to the data you want to view. Click to access existing bookmarks, and to create a new bookmark. • **Sheets:** Click the Sheets drop-down to see all available sheets. • **Duplicate:** Click to duplicate a sheet, then modify to as needed (users must have the Analytics Edit privilege).
D	Action Buttons	• **Navigate sheets:** Click the side arrows to navigate to the previous or next sheet. • **Create Issue:** Click to create an issue on the current sheet, preserving applied filters. • **Issues:** Click to open the Global Issues listing. The listing has pre-programmed filters to show open issues assigned to the logged in user. • **Register Review:** Click to open a dialog window to log your review of the sheet, and to schedule the next review. • **Reviews:** Click to access the Analytic Sheet Review Log Report. • **Copy Link:** Click to copy the link to the sheet in view, preserving applied filters. Paste in an email, chat, or document. Appropriate privileges are required to open the link and view the sheet. • **Share:** Click to open a new email message with a link to the sheet in view, preserving applied filters. A pop-up window will appear confirming you want to redirect to your Mail platform. Appropriate privileges are required to open the link and view the sheet. • **Help Center:** Click to access the Help Center.
E	Available Filters	Filters display across the top of the page to customize your view of the Home Page. If you navigate to another sheet, the filters will remain until you remove them. Click on a filter to display all available items, and then make your selection. Click the checkmark to confirm the selection. The data updates immediately. Filters available from the Home Page include Study, Therapeutic Area, Program, Compound, Country, Site, Group Assignment (includes Screen Failure selection), and Subject Status

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F	Historical Subject Status / Current Subject Status	'Historical Subject Status' is selected as the default, indicated by the green underline. The Historical Subject Status illustrates the progression of subjects through different statuses, allowing users to visually compare the segments and see how they change over the trial's duration. Additionally, the Historical Subject Status chart has a footer explaining subjects may appear in more than one category. Click 'Current Subject Status' for a stacked bar chart showing current subject statuses. Both chart versions display statuses including Consented, Screened, Screen Failed, Eligible, Enrolled, Discontinued, and Completed. Hover over a bar within the graph to see a tooltip. Click on a study in the bar chart (and click confirm AKA the checkmark) to drill down to the individual sites.
G	Screening Progress / Screen Failure Rate	• **Screening Progress Gauge:** Displays the number of screened subjects compared to the number of planned enrollment, if planned enrollment has been provided. • **Screen Failure Rate KPI:** Displays the percentage of screen failed subjects in large blue font; the number of screen failed subjects is divided by the number of screened subjects. This KPI is clickable and will navigate users to the Recruitment and Retention sheet to allow them to explore further.
H	Enrollment Progress / Enrollment Rate	• **Enrollment Progress Gauge**: Displays the number of enrolled subjects compared to the number of planned enrollment, if planned enrollment has been provided. • **Enrollment Rate KPI:** Displays the percentage of enrolled subjects in large blue font; the number of enrolled subjects is divided by the number of screened subjects. This KPI is clickable and will navigate users to the Enrollment Summary sheet to allow them to explore further.
I	Completion Progress / Discontinued Rate	• **Completion Progress Gauge:** Displays the number of completed subjects compared to the number of enrolled subjects. • **Discontinued Rate KPI:** Displays the percentage of discontinued subjects in large blue font; the number of enrolled subjects that were withdrawn is divided by the total enrolled subjects**.** This KPI is clickable and will navigate users to the Subject Early Discontinuation sheet to allow them to explore further.
J	# of AEs/Subject / SAE Rate KPI	The # of AEs/Subject KPI displays the number of Adverse Events that were reported per enrolled subject in the large blue font. The number of SAEs that were reported per enrolled subject displays in the small red font. This KPI is clickable and will navigate users to the AE and SAE Rate sheet to allow them to explore further.
K	# of PDs/Subject / Major / Minor Rates KPI	The # of PDs/Subject KPI displays the number of protocol deviations that were reported in the large blue font. The number of Major and Minor protocol deviations is displayed in the small gray font. • **# of PDs/Subject:** the number of protocol deviations divided by the number of enrolled subjects. • **Major PD Rate:** The number of major PDs divided by the number of enrolled subjects. • **Minor PD Rate:** The number of minor PDs divided by the number of enrolled subjects. This KPI is clickable and will navigate users to the Protocol Deviations – Overview sheet to allow them to explore further.

	Items on Page	Description
L	Site Initiation Status	The Site Initiation Status stacked bar chart displays site status(es) of Inactive, Initiated, Active, and Active Enrollment by country. Segment labels are featured in the chart for better country and status comparisons. • **Inactive:** The count of all inactive sites. • **Initiated:** The count of active sites that do not currently have subjects and are not actively enrolling. • **Active:** The count of active sites that are not actively enrolling subjects but have subjects. • **Active Enrollment:** The count of active sites that are actively enrolling.
M	Query Status / Avg Queries Per Data Field KPI / Avg Days Open to Answered KPI / Manual Queries Per Data Field / Avg Days Answered to Closed	• **Query Status Donut Chart:** Displays the query status(es) of Answered, Cancelled, Closed, and Open. Hover over each section to see a tooltip with details. • **Avg Queries Per Data Field KPI:** Displays the average number of all queries per data field in large blue font. This number is calculated by taking the number of queries divided by the number of all data fields. This KPI is clickable and will navigate users to the Query Metrics sheet to allow them to explore further. • **Avg Days Open to Answered KPI:** Displays the average number of days it took from when a query was first opened until it was answered, in large blue font. This KPI is clickable and will navigate users to the Query Response sheet to allow them to explore further. • **Manual Queries Per Data Field KPI:** Displays the number of all manual queries per data field in large blue font. This number is calculated by taking the number of manual queries divided by the number of data fields with queries. This KPI is clickable and will navigate users to the Query Metrics sheet to allow them to explore further. • **Avg Days Answered to Closed KPI:** Displays the average number of days it took from when a query was answered until it closed, in large blue font. This KPI is clickable and will navigate users to the Query Response sheet to allow them to explore further.
N	Site Enrollment	The Site Enrollment table displays the site number, number of enrolled subjects, and the percentage of screened subjects enrolled. Totals are displayed in bold below the header.